

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**July 16, 2014**

Temporary Town Hall, 3 Milford St., Upton, MA 01568

Chairman Glenn Fowler, Assessor Charles Marsden, Assessor  
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting, located in the temporary town hall, 3 Milford St. Upton was called to order @ 6:30  
2 p.m.

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4 Attendees: Chairman Glenn Fowler, Charles Marsden and Tracey Tardy

5  
6 The Board approved the meeting minutes from 6/25/14.

7  
8 Mail was reviewed

9  
10 Vouchers were approved

11  
12 2 abutter's lists were certified one for 138 Milford St and one for 7 Main St

13  
14 Motor vehicle abatement applications and certificates were approved

15  
16 Warren Group sales report was reviewed

17  
18 The Accountants year end reports were reviewed

19  
20 June permits were reviewed

21  
22 June deeds were reviewed

23  
24 Letter from Gina Letteri was discussed regarding chapter 61A land and the fact that she was  
25 denied. The Board still feels that she does not own enough land but will conduct a site visit to be  
26 sure and they wish to have the Coordinator contact her to request the last 2 years tax returns to  
27 show land was being farmed. Then contact surrounding towns to see how they handle chapter  
28 land with a little more than 5 ac when a house is on the lot.

29  
30 Discussion to place regarding Mr. Chace and land he feels he owns in Upton on the  
31 Upton/Grafton line. The Chairman will write a letter to be sent to the mapping company for their  
32 review.

33  
34 The Board discussed request from the Town Manager to let her know when the Board would be  
35 meeting once we return to the Town Hall so she can begin to schedule the rooms. Also what the  
36 office hours will be. The Board will meet 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of the month. They do not  
37 want the hours posted on the sign as it may change.

38  
39 The MAAO dues is due 2 members will be removed from the list as they will not be attending  
40 any functions for FY2015 and may be leaving before the fiscal year ends.

41  
42 Next meeting for the Board of Assessors will be July 30<sup>th</sup>

43

44 The meeting was adjourned @ 7:35p.m.

45

46 Respectfully Submitted,

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48

49 Tracey Tardy, Department Coordinator